

# WOLVISTON PARISH COUNCIL

Wolviston Parish Council, Minutes Created as PDF by Village Notes.com

## Minutes – May 13<sup>th</sup> 2008

Present: Cllrs' Mrs., Erica Ludgate, Barbara Wren. Cllrs' T Parker, C Edmenson, C Greenhalgh, M Leck

Parish Clerk- D Parker

**18 Apologies for absence** – Cllr Mrs J Edmenson

**19 Election of Chairman** - Cllr Christopher Edmenson was elected to Chairman, proposed by Cllr Mrs B Wren and seconded by Cllr Mrs E Ludgate

**20 Election of Vice Chairman** - Cllr Tom Parker was elected to Vice Chairman, proposed by Cllr C Edmenson and seconded by Cllr C Greenhalgh.

**21 Election of Committee Representatives**

- a) Allotment Management Committee – all councillors.
- b) Parish and Pond Maintenance Committee – Cllr Mrs E Ludgate and Cllr T Parker.
- c) Responsible Financial Officer and Bank Signatories – remain as Parish Clerk, D Parker, Bank Signatories, Cllr Mrs J Edmenson and Cllr M Leck and D Parker a support signatory.
- d) Carol Concert Committee – all councillors.
- e) Billingham Partnership – not applicable to this year.
- f) Northern Area Board – Cllr Mrs B Wren.
- g) Parish Council Liaison Forum – Mrs B Wren.
- h) Campaign Protection of Rural England – not applicable.
- i) Cleveland Local Councils Association – Cllr Mrs B Wren.
- j) Northfield Community Work Group – Cllr M Leck.
- k) Welfare and Home Safety – not applicable.
- l) Allotment Management Representative – Cllr T Parker.

**22 Declaration of Interests** - Cllrs Mrs B Wren and Cllr C Greenhalgh declared a personal and prejudicial interest in the planning application for the Wheelhouse, The Green, Wolviston.

**23 Confirmation of Minutes of 13<sup>th</sup> April 2008** – the minutes were recorded as a true and accurate record subject to the following amendments;

Agenda item 5 to include, “Cllr T Parker thought it was Church land but Council agreed to try and make enquires to establish exactly who the owner is”

Agenda item 9 to amend year to read 2007 instead of 2008.

**24 Matters Arising**

128.4 – Invitation for NALC representative to attend a WPC meeting and talk about quality councils has now been arranged for the September meeting.

143.1 – the leaning wall in Wynyard Road has been declared safe by SBC but they acknowledge that there is some exposed metal that needs to be made safe.

143.2 – the poor quality repair to the coping tiles on the wall behind number 1 High Street has been inspected and tidied up by SBC. They intend to inspect the wall again in case of further deterioration.

5 – SBC have checked with the Land Registry and established that the access lane between Wolviston Road and the old A19 slip road belongs to the Durham Diocese and have provided their full address for future contact.

6.2 – the Clerk has contacted PC Ron Baker regarding Neighbourhood Watch schemes and has been give a further contact Fred Gook who is the coordinator for the Billingham area (which includes Wolviston). Council actioned the Clerk to contact Fred Gook to establish how many of the Wolviston schemes are registered correctly.

**Action Clerk to contact Fred Gook Neighbourhood Watch Coordinator.**

9 – The Clerk reported that GCH Gardens had failed to provide a revised quote for the work on reseeding the area of green outside of Green Farm. However a quotation has been received from Wolviston Garden Services for £440.62 which is less than the previous old quotation received from GCH Gardens. Council T Parker abstained from voting on this issue as he had worked with the owner of Wolviston Garden Services in the past and Cllrs C Greenhalgh and Cllr Mrs B Wren also abstained from voting as they live on The Green. Council agreed that work needed to start quickly and accepted the quotation from Wolviston Garden Services. Clerk to make arrangements.

**Action – Clerk to contact Wolviston Garden Services and accept quotation.**

16 – We now have contact details for the owner of the chapel and the clerk will make contact again to check what progress is being made on repairing the damaged windows, which are in a dangerous condition.

**Action – Clerk to contact Chapel owner.**

## **25 Residents Break.**

25.1 -PC John Ollett gave an update on crime activity within the Wolviston Parish for April. There have been 5 incidents in all with 3 in the village area and 2 on the services area near the A689. The 3 in the village area were theft and burglary. PC Ollett has agreed to write an article for inclusion in the next WPC newsletter.

25.2 – A resident provided more information about the Neighbourhood Watch Scheme in Wolviston which will help the Clerk when he contacts the Billingham Coordinator.

25.3 - Complaints were raised about the general untidiness of the village and asked whether SBC Cleansing Dept were active in the village. Council actioned the Clerk to check with SBC.

**Action – Clerk to contact Care For Your Area.**

25.4 – Residents adjacent to the Stables and Green Farm raised serious concerns about the rat infestation taking place at these locations, they had been in contact with SBC Environmental Health but felt that they were not being taken seriously enough. The residents also presented to the meeting photographic evidence of sightings of many rats within this area.

The Clerk informed the meeting that he had already been in touch with SBC Environmental Department and they had acknowledged that there is an issue that requires immediate attention and he read out a communication from SBC Environmental Health which acknowledged a serious problem mainly located within the riding stables but also around the grain store on Green Farm.

A heated exchange took place with Cllr T Parker declaring “ he had worked Green Farm for 35 years and there had never been a problem like this before” and as the grain stored in Green Farm did belong to him he decided to leave the meeting for the rest of this discussion.

The Chairman apologised for the heated exchange and offered the Councils full support to residents over this matter he also promised to put as much pressure on SBC as possible to rectify the situation. It was agreed that the Clerk would remain in frequent contact with Mark Berry, the Principal Environmental Health Officer for SBC, and communicate back to Councillors and residents. Ongoing actions were agreed for the Clerk to keep residents and Councillors informed of progress and email contact names were taken so that updates could be sent out as soon as they become available.

**Action – Clerk to keep Councillors and residents updated with progress on this issue.**

25.5 - Concerns were raised about the fly tipping activity on the lane between Wolviston Road and the A19 slip road.

## **26      Immediate Attention**

26.1 -The Clerk informed Council that the procedure for raising complaints within the Standards Board Code of Conduct has changed. From May 8<sup>th</sup> any complaints should be made to the local monitoring officer rather than the central office. Full details have been sent to all councillors.

26.2 - A complaint has been received about smoke from bonfires on the allotments during the recent sunny spell. However, upon investigation Cllr T Parker had established that the bonfires were in fact from land adjacent to the church which is used by the stables to store hay and manure. Council agreed to contact the allotment tenants and the stables to ask for consideration when having bonfires.

**Action - Cllr T Parker to contact allotment tenant representatives and the stables owners.**

26.3 - A complaint has been received about the litter laying around the land and in the pond next to the Toby Carvery. Cllr Mrs B Wren agreed to contact the manager with view to having the area tidied up.

**Action – Cllr Mrs B Wren to contact Annabelle Heath - Toby Carvery manager.**

26.4 - Cllr M Leck reported that he had learned that three young girls had been approached by a lady in a black car in High Grange, Billingham and that she had tried to tempt them into her car. He was raising this to make people aware of the incident.

## **27      WPC Financial Regulation Review**

The Clerk provided Council with current copies of the Wolviston Parish Council Financial Regulations which should be reviewed yearly as part the audit requirements. Cllr M Leck proposed that the regulations be changed to accommodate a contingency or chairmans fund of £100. He explained that there are some things that happen between meetings which may require WPC expenditure that cannot wait until after each monthly meeting for authorisation. Other Councils have these funds which are used at the Chairman’s discretion, all expenditure being supported by receipt documentation. Council accepted this proposal unanimously and actions were placed on the Clerk to amend the regulations accordingly.

**Action Clerk to amend WPC Financial Regulations to accommodate the provision of a Chairman's fund of £100.**

**28 Accounts**

28.1 - Clerks salary	£308.86
28.2 - CLCA – half yearly subscription	£ 6.75
28.3 - HM Revenue & Customs	£ 33.56
28.4 - SBC Parish Maintenance quarter1	£475.11
28.5 - Clerk,- black ink cartridge	£ 19.97

**29 Planning**

08/0345/FUL 11 Mill Lane, Wolviston  
Erection of detached dwelling.  
Council had no objections but felt that SBC should note that the area could be at risk from flooding.

**Action Clerk to write to SBC Planning.**

08/0923/FUL The Grove, Coal Lane, Wolviston  
Single storey extension no objections.

08/1001/FUL The Wheelhouse, Wolviston.  
Two storey extension and conservatory.

Council are concerned as to the size of this development in that the footprint is larger than the surrounding original buildings and also the additional access traffic this may cause across the green.

**Action Clerk to write to SBC Planning**

**30 Residents Consultation Document**

Cllr C Edmenson presented a draft residents consultation document to council for consideration. The document covered the areas of traffic calming, village play area and the boulders on the village green. Council agreed that the apart from some minor changes the wording was very good and thanked Cllr Edmenson for the work he has done in preparing the document. The questionnaire is not limited to one per household and additional copies can either be taken from the one to be posted through each door or from the WPC web site [www.wolviston-village.co.uk](http://www.wolviston-village.co.uk). The Clerk was actioned to contact Old Mill Press and obtain 400 copies, the closing date for replies was agreed at 14 days from the date of delivery.

**Action – Clerk to arrange for 400 A3 folded copies.**

**31 Small Environmental Improvement Funding**

The Ward Councillor John Gardner has a small environmental budget which can be made available to WPC and its residents for the provision of various village facilities. The Clerk read out to council

the areas of expenditure this budget could be allocated too and the Council identified possible expenditure areas such as the provision of dog bins, village green lighting, and one or two other areas. However, this budget is also available to other Councils and residents in John Gardner's ward and therefore WPC will need to take action if they want to benefit from it. The Chairman said that he would contact John Gardner to find out more about this funding and report back to council at a the next meeting.

**Action Cllr C Edmenson to contact John Gardner.**

**32      Reseeding Green Area – Front of Green Farm**

This agenda item had already been discussed and actions issued under matters arising agenda item 9.

**33      WPC Web Site Update.**

Cllr C Edmenson said that the web site was receiving an encouraging amount of hits and that he planned to update the site with more information in the near future. There is a plan to set up an archive of past and present photographs of the village on the web site and at the moment we are gathering photographs from all sources. Anyone wishing to send old photographs of the village for the web site can do so by sending them to the contact information displayed on [www.wolviston-village.co.uk](http://www.wolviston-village.co.uk).

**34      Traffic Calming**

Council discussed the provision of SIDS (Speed Indicator Display Systems) for the village which are due to be supplied by SBC at some time in the future. There have been a number provided around the area but there is still no indication as to when Wolviston will receive its allocation. Council place an action the Clerk to write to SBC Highways and ask when Wolviston village is likely to get them. With regard to general traffic calming schemes for the village further discussion will take place after the results of the questionnaires have been received and collated.

**Action Clerk to contact SBC Highways Dept.**

**35      Commemorative Bench**

Cllr M Leck proposed the idea of providing a commemorative bench to be located on the village green which could be used to place commemorative plaques on it, with residents paying for the plaques and the council taking on the responsibility of maintaining the bench. The Clerk informed Council that it would probably cost between £600 and £1000 for a good quality bench. Council agreed that before any further progress can be made a full costing should be obtained.

**Action Clerk to obtain costing for the supply and installation of a wooden bench**

**36      Correspondence**

36.1 – The Clerk informed Council that there had been a communication received which was advertising a funding scheme sponsored by the mobile phone company 02. The scheme is called "Its Your Community Initiative" and can issue grants of up to £100,000 to support approved community initiatives. Depending on the outcome of the questionnaires this could be a useful contact for things like the play area etc.

36.2 – Items for The Stockton News deadline for the next edition should submitted no later than 11 am Wednesday the 28<sup>th</sup> May.

36.3 – County Durham and Cleveland Training Partnership have sent dates and details of training available to Parish Council Chairman.

36.4 - Mr Steve Wharton a resident of Wolviston has sent correspondence about motor bikes riding dangerously along Mill Lane. None of the bikers were wearing protective head wear. Council actioned the Clerk to write to Mr Wharton and also copy to PC John Ollett.

**Action Clerk to write to Mr Wharton**

### **37 Committee Reports**

No reports

### **38 Any Other Business**

38.1- Cllr T Parker asked what the SBC rulings are for the handling and filling of Wheelie Bins given the recent publicity of the public being fined for over filling bins or putting them out at the wrong times. The Clerk was actioned to contact SBC to find out regulations.

**Action Clerk to write to SBC**

38.2 -The Clerk was asked to raise an invoice for the school allotment plot.

**Action Clerk to raise invoice Wolviston Primary School.**

38.3 Cllr T Parker said that the area of The Green which was due to be reseeded by the Water Board has still not been done.

**Action Clerk to contact Northumbrian Water.**

38.4 – The small green outside of Wolviston School has not been cut by SBC. The clerk informed council that this has already been reported and that SBC were going to arrange for it to be cut.

### **39 Date of Next Meeting**

Next meeting to be held on Tuesday the 10<sup>th</sup> June 2008 at 7.15pm in the Communal Room, High Street, Wolviston.