

WOLVISTON PARISH COUNCIL

Wolviston Parish Council, Minutes Created as PDF by Village Notes.com

Minutes – February 19th 2008

Present: Cllrs's, M Leck, T Parker, C Edmenson, C Greenhalgh Cllr's Mrs, Erica Ludgate, Joanne Edmenson, Barbara Wren.

Parish Clerk- D Parker

124 Apologies for absence – Ward Councillor John Gardner

125 Declaration of Interests- none

126 Confirmation of Minutes –. 8th January2008

Minutes were confirmed as a true and accurate record.

127 Matters Arising

95.1- The Chairman reported that he had been in contact with Steve Lumb (SBC Community Engineer) regarding traffic calming in the village and that a site meeting had taken place with himself ,Steve Lumb and Cllr T Parker in attendance. Mr Lumb is going to issue a report on this meeting and hopefully it can be presented at the APM in March.

96.1- The Clerk has again contacted Care for Your Area re the damaged wall in Wynyard Road and will continue to progress it.

98.2- Cllr's T Parker and C Edmenson attended the allotment rent collecting day with the Parish Clerk and the collection process for 2008 is now almost complete.

98.3-Cllr T Parker reported that he had now confirmed the availability of the road plaining chippings for the allotment paths. However, as there had only been one AMC representative nominated at this years elections this was not a working arrangement and Council need to discuss the situation further before any more progress can be made.

98.7-The Chairman obtained a quotation of £50 per year for a slot in the Parish news and written confirmation has been received from the publication.

112.2-The issue of the sighting of rats in Musgrove has been reported and the Clerk has been contacted by Mark berry from SBC Environment Dept to confirm that the matter is in hand.

116-.Council agreed to invite both Steve Lumb and Mark Berry of SBC to the APM in March to discuss traffic calming and dog fouling issues within the village.

Action Clerk to arrange

117- Cllr's C Edmenson and Mrs J Edmenson reported that the certificates of achievement for the children of Wolviston Primary School who sang at the village carol concert are now ready and available for distribution.

120- The Chairman reported that details for the sponsorship funding of the wall planner/calendars had been passed to the Clerk and the relevant invoices have been issued

122- The Chairman reported that the Council had replied to the correspondence received from Mrs L Apedaile and recognised that it was in breach of the Standing Orders when discussing the allocation of funds to a project under the heading of Immediate Attention at the special meeting of 19th November 2007.

The Council thanks Mrs Apedaile for bringing it to their attention and will use this over sight as a learning opportunity for the future.

128 Immediate Attention

128.1- Recently there had been an anonymous flyer distributed throughout the village, which resulted in the WPC receiving correspondence from some of our residents. Consequently the WPC felt they needed to respond to it and the following statement was read out by the Chairman.

“Wolviston Parish Council are not responsible for the issue of this flyer and do not agree with its content”.

“The flyer raised 2 key points that were discussed in the last Parish Council meeting namely the Play Area and Boulders on the Green. Both subjects will continue to be an agenda item for many months to come and we welcome any genuine comments or suggestions.”

“The Council is disappointed that the author of this flyer did not feel it was appropriate to put their name to it as the Parish Council would have welcomed an open dialogue with this person”

“On a more positive note, the outcome from this is that it has encouraged more residents to come to our meeting this evening which has always been one of our main aims”

“Finally the Parish Council would like to reassure residents that it is fully committed to running the council in a transparent manner, in a way that encourages consultation and dialogue with residents. The new Council understands and appreciates the need to consult with residents on issues they feel passionately about.”

“The Council will take the time to consider all the correspondence received and will continue to provide further updates regarding the play area and boulders on the Green as and when more information becomes available”

128.2- The Clerk reported that there will be a meeting of the Joint Parish Councils on Tuesday March the 18th at Stillington Community Centre and asked if any councilors would like to attend. Cllr M Leck and Cllr Mrs B Wren agreed to attend.

Action Clerk to make arrangements.

128.3- The Clerk reported that there will be a meeting of the Parish Council Liason Forum on Tuesday the 25th of March 7pm Town Hall Stockton. Councillors agreed to inform the Clerk should they wish to attend.

128.4- A request to attend one of WPC's meetings has been received from The National Association of Local Councils with a view to discussing Quality Councils and working together with communities. Council agreed to invite the representatives to attend Aprils meeting if possible.

Action Clerk to contact NALC and make arrangements for April.

129 Residents Break

There was a much higher than normal attendance of the public at this meeting and the Chairman invited each attendee to speak about their concerns.

The main discussion point was around the proposal to site a children's play area near Musgrove Terrace and strong objections were raised by residents as to the suitability of this area. The area had a history of anti social behavior when it was previously a play area and still attracts this type of behaviour today albeit to a lesser degree.

The Chairman responded that the play area project was inherited from the previous Parish Council and that this Council would be re examining all the facts and figures over the coming months before making any decisions. However, this Council was in agreement that the current site was not a good location given its past history but it would be consulting with residents to gather their thoughts and ideas in due course..

Other points raised were the absence of the Ward Councillor at Wolviston events, broken glass along the Chapel pathway and the information board in the Wildlife Meadow was still not in place.

Action Clerk to contact TVW re information board.

130 Accounts

130.1	Clerks Salary	£231.56
130.2	HM Customs & Excise PAYE	£239.80
130.3	Parish News Subscription	£ 50.00

130.4. The Clerk reported that the Audit Commission had once again appointed BDO Stoy Hayward as external auditors for Wolviston Parish Council and the appointment is for a 5 year period.

130.5 The PAYE return has also been received for the year 2007/2008 and will be completed in due course.

131 Planning

08/0299/FUL 9	Musgrove Terrace, Wolviston.	
	Removal of porch	no objection
08/0372/X	4 Manor Close, Wolviston.	
	Removal of branches and pruning of trees	no objections

The Clerk reported that SBC Planning were in the process of issuing a draft document which is intended to provide helpful information to residents of conservation areas. The document will be sent to WPC for questions and comment before being issued.

A CD Rom has been received from The North East of England Regional Spatial Strategy which details proposed changes for consideration by the Council.

Action Clerk to hand out to Councillors

132 Code of Conduct

.132.1- The Clerk presented the draft advertisement wording which is required to comply with the adoption of clause 12/2 of the new code of conduct and asked the Council to accept or amend the wording. He informed Council that he had obtained cost estimates of £43.84 for the Herald & Post or £89.72 for the Evening Gazette and the advert would appear during week commencing 25th February

with the new code procedure adopted from 1st March 2008. Council voted acceptance of the wording content and agreed to the £43.84 advertisement with the Herald & Post

Action Clerk to arrange advertisement with Herald & Post.

132.2 – The Clerk presented the proposed wording changes required to the Standing Orders to comply with clause 12/2 of the new code of conduct. After consideration Council agreed to the changes to the Standing Orders with the inclusion in section 69 after 5 minutes per item the words” which can be extended at the discretion of the Chairman”

Action Clerk to complete amendments to Standing Orders

132.3 - The Clerk presented a draft guidance document which will be made available to the public when attending WPC meetings governed by the new code of conduct. This is to help the public follow correct procedures if wishing to speak at meetings. Council voted in agreement to the wording of the draft document

Action Clerk to prepare reference documents for meetings.

133 Web Page

Cllr C Edmenson presented a web site proposal that he had been working on to promote and display the work of Wolviston Parish Council and its residents. The cost would be £3.99 per month which would give us up to 10 email addresses, 500mb of space, domain web address and the hosting service. Council voted in favour of setting up a web site to be developed by Cllr C Edmenson and provided funding of upto a maximum of £100 for the project. Council reviewed options available for domain names and agreed upon a first choice of **wolviston-village.co.uk** and second choice **wolvistonvillage.com**.

Action Cllr C Edmenson to develop website and register domain names.

134 Newsletter

Cllr Mrs E Ludgate presented the content gathered to date for the proposed news letter which is intended to be issued by the end of February. Cllr Ludgate asked for all outstanding content to be sent to her as soon as possible so that she could complete the publication. The Chairman presented costings received from the Old Mill Press, Billingham of 400 A4 double sided in black and white at £34, 400 double sided in colour at £98 and 400 A3 in black and white at £77. Council voted in favour of the A3 costing of £77.

Action Councillors and Clerk to send all outstanding content for news letter to Cllr Mrs E Ludgate as soon as possible.

135 Committee Reports

The Clerk reported that almost all rents for the allotments had now been received and that the two outstanding rents were in hand. There are two plots available for handing out to new tenants and currently the waiting list is standing at 16. However, there are two tenants of plot 9 and there is a problem with renewing their rental tenancy agreement, Unfortunately the Clerk is having difficulty with contacting one of the tenants. Cllr T Parker agreed to try and make contact with the tenant who lives in Wolviston and the Clerk will contact the other tenant.

Cllr Mrs B Wren reported on a meeting she recently attended of the Billingham Partnership and commented that there is only one representative on this body from the local area councils and that the Wolviston Parish representation is due to finish after the next meeting.

Cllr T Parker commented that although he agreed to be a representative for the CPRE (Campaign for the Protection of Rural England).he had not received any notification from them. The Clerk informed Council that previous Councils had not made representation and that he would get more information.

Action Clerk to contact CPRE.

136 Correspondence

136.1- The Clerk informed Council that a further letter had been received from Mrs L Apedaile stating that she was not happy with the reply to her original communication. After taking advice from SBC legal department the Council is satisfied that it has addressed the areas of concern and no further action is necessary.

136.2 – The Clerk presented a list of training programs available relating to the running of village halls and community centers. The Chairman commented that at this time the new Council was fully occupied with other activities.

136.3 – The Clerk informed Council of the availability of space within the Stockton News publication and that there is a schedule available if we wanted to use the facility. Council agreed that they may want to use this facility later in the year.

137 Any Other Business

Cllr T Parker felt although the flyer circulated around the village was anonymous he was compelled to make comment on an inaccuracy which needs clarification. Comment was made regarding private land near the Community Centre which he believes is actually owned by the Village Association and therefore not private land.

Cllr C Greenhalgh reported that there was a broken bench on the green which needed attention. The Clerk will find out who is responsible for the bench and report back to Council

Action Clerk to check ownership of bench.

138 Date of next Meeting

WPC Tuesday 11th March 7.15pm Communal Room

Annual Parish Meeting Thursday 20th March 7pm in Wolviston Primary School Hall